

Guilden Sutton Parish Council

Minutes of the ordinary meeting of the Council held on Monday 4 November 2013 at 7.30pm in Guilden Sutton Village Hall Committee Room.

Chairman: Cllr W Moulton.

Present: Cllrs I Brown, A Davis, D M Fisher, D Hughes, W Moulton, P M Paterson, S Ringstead, M S J Roberts.

In attendance. Cllr S Parker, Ian Lifford Esq, Area Manager Streetscene (Area 1); Andrew Moulton Esq, Streetscene Team Leader – Chester, Ian McNeill Esq, Area Engineer, Ellesmere Port and Rural West North, Mr B Lewin, Public Rights of Way Warden and Webmaster and five members of the public.

1 Procedural matters.

(i) Declarations of interest. Members were reminded that they should declare any Disclosable Pecuniary Interest or any Other Disclosable Interest which they may have in any matter or item to be considered at the meeting. Any declaration must be made before the matter, or item, was considered or as soon as the Member became aware a declaration was required. Declarations were a personal matter for each Member to decide with the decision to declare, or not, being the responsibility of the Member based on the particular circumstances. Consideration should be given to any pecuniary interest, outside bodies interest or family, friends and close associates.

Cllr Roberts declared an interest in planning application 13/04057/FUL residential development of 9 dwellings (demolition of existing buildings), The Wood Farm, School Lane, Guilden Sutton, Chester, Cheshire CH3 7ET by virtue of being well known to the applicant.

(ii) Apologies. Apologies were received and noted from Cllr M Parker, PC R Boulton.

(iii) Minutes. Confirmation of the minutes of the ordinary meeting of the Council held on Monday 7 October 2013. It was proposed by Cllr Ringstead, seconded by Cllr Paterson and agreed that the minutes of the ordinary meeting of the Council held on Monday 7 October 2013 should be approved.

Item brought forward to accommodate visiting officers – Amenity Cleansing.

The Chairman welcomed Ian Lifford Esq, Area Manager Streetscene (Area 1); Andrew Moulton Esq, Streetscene Team Leader – Chester, Ian McNeil Esq, Area Engineer, Ellesmere Port and Rural West North and Cllr S Parker in attendance for this item.

The Clerk had previously informed that he had contacted Mr Kieran Collins, in his capacity as the borough council's locality manager, in the following terms:

The Oaklands estate in Guilden Sutton was designed with footway access to the village centre which includes the shops, village hall and primary school. These footways have been sadly neglected by both the City Council (overgrowth) and County Council (surface) and by Cheshire West and Chester (both).

Since probably 2006/7 we have had a lengthy series of meetings and site inspections with officers and members to resolve the various issues but little progress has been made. We receive continuous complaint about their condition despite an assurance they would be included in an eight week schedule. Optimistically we assumed they would be cleared every eight weeks when necessary and the surfaces maintained to an appropriate specification but I suspect action is confined to sweeping.

The photograph beneath is a typical section of overgrowth of nettles and briars on the school access to the rear of Orchard Croft following possible recent strimming (I suspect for the first time since Autumn 2012).

In a nutshell, the Council fails to understand why users of these paths, who pay the same council tax as residents in Upton or Vicars Cross, for example, are denied estate paths maintained to the same standard as in those suburbs. This is totally unacceptable. The heavily used path mentioned above, which in places has a very poor surface, has recently been inspected but only one very small area has been patched. There is ponding in wet weather

The Council would be grateful if there could be an immediate inspection of all the paths and accesses on the estate to enable an officer to attend our next meeting on Monday 7 October 2013 at 7.30pm in Guilden Sutton Village Hall to provide assurances as to what action will be taken now and the much improved specification we can expect in 2014 and future years.

Although this had been acknowledged and Members and the Clerk had been aware of some activity taking place there had been no formal response to the specific questions. Members had been disappointed that no officer had been in attendance and the Clerk had continued to keep the ward members informed to achieve a final resolution.

The outcome had been considerable recent activity and it was acknowledged that officers were now present to respond to the issues. In the interim the Clerk reported there had been various correspondence from Streetscene officers and Cllr S Parker as to work currently in progress.

The Chairman invited the Clerk to introduce the item to which officers kindly responded detailing work which had already been completed, was in progress or proposed. Reference was made to the cleansing regime applicable throughout the parish and to the new Streetscene supervisor for the area, Kerrie Brice, to whom issues may be referred. Officers responded further to questions from Members and from members of the public, including issues previously notified and were thanked, with Cllr Parker, for their attendance.

(iv) Code of Conduct. The Clerk reported he had become aware the registers held by the County Association and by Cheshire West and Chester Council Legal and Democratic Services were incomplete and differed. This had been rectified.

(v) Dates of future meetings: Mondays 2 December 2013, 6 January, 3 February, 3 March, 7 April, 12 May, 2 June, 21 July, 1 September, 6 October, 3 November, 1 December 2014.

Further to the Council noting the meeting in May 2014, which would normally comprise the annual parish meeting and the annual meeting of the Council, may have to commence later than usual if held in the Village Hall, the Clerk had clarified the dates between which the Council was obliged to hold the annual parish meeting and advised this might be held on 7 April, 2014. This was agreed.

(vi) Late information report 4 November 2013. The late information report for the current meeting was received and noted.

(vii) Review of handling of information correspondence. The continued increase in the volume of information correspondence being received would be reviewed by the Council in due course.

(viii) Publications. The Clerk informed he had purchased Local Councils EXPLAINED (NALC) at a cost of £50 plus postage of £4.99 from the County Office as a frustrated order had been available. He had progressed the purchase of Local Council Administration (9th edition) from the publishers at the discounted price of £60 plus postage of £5.45.

2 Community engagement.

(i) Public speaking time.

(a) Public speakers. There were no public speakers.

(b) Visiting Members, officers and wardens. Cllr Parker informed of the Christmas celebrations to be launched in Chester on Thursday 21 November 2013 at 6pm at the Town Hall proceeding to a 'Winter Wonderland' at the Racecourse. Cllr Parker responded further to Members' questions and was thanked by the Chairman for his attendance.

(ii) Report of surgery held on Saturday 2 November 2013. Cllr Paterson reported. Councillors Hughes and Davis would preside at the surgery to take place on Saturday 30 November 2013.

(iii) Parish Council drop ins. There was nothing further to report at this stage.

(iv) Twitter. There was nothing further to report at this stage.

3 Planning.

(i) New and recent applications.

DSLAM Cabinet Opposite 3 Station Lane Guilden Sutton Chester
Ref. No: 13/04595/DSM | Validated: Wed 09 Oct 2013 | Status: DSLAM Notification. NEW APPLICATION.

Amendment to planning permission 10/11729/FUL (two storey side and single storey rear extensions) for the addition of 2 windows to the single storey rear extension situated either side of patio doors and replace specialist roof lights in single storey extension with 2 Velux roof windows
Thorngate Church Lane Guilden Sutton Chester Cheshire CH3 7EW Ref. No: 13/04408/NMA | Validated: Mon 07 Oct 2013 | Status: Application permitted. NEW APPLICATION, NEW DECISION.
The Clerk reminded Members the Council was not consulted on NMA applications.

Detached dwelling (amendment to planning permission 11/02870/FUL)
Land At The Vicarage Wicker Lane Guilden Sutton Chester Cheshire
Ref. No: 13/04294/FUL | Validated: Tue 01 Oct 2013 | Status: Pending consideration. NEW APPLICATION.
Cllrs Brown, Paterson.

Further inquiries had been made by Cllrs Brown and Paterson. Cllr Brown had reported the alteration to the back of the proposal overlooking Vicarage Close involved the removal of one door (still leaving one door) and the addition of two roof windows above eye height, with the removal of a window near the roof.

The front of the dwelling overlooking Wicker Lane had been made symmetrical and more balanced by the inclusion of a two storey element instead of the substantial dormer in the original approved design. Also two of the windows on the bottom floor seemed larger than before and there were now five roof windows rather than the one on the previous design. This elevation however, overlooked no other property.

From the side of the dwelling next to Southcroft there was the addition of another window on the left hand side on the bottom storey and one on the top right of the upper storey. Southcroft did not have any windows on that side.

Having consulted no reason could be seen for the Parish Council not to approve the changes that had been made.

Cllr Paterson reported further. It was agreed no objection should be raised. **Action: The Clerk.**

Residential development of 9 dwellings (demolition of existing buildings)
The Wood Farm School Lane Guilden Sutton Chester Cheshire CH3 7ET
Ref. No: 13/04057/FUL | Validated: Tue 17 Sep 2013 | Status: Pending consideration.
Cllrs Fisher, Moulton.

The Clerk informed Members would wish to note that letters had been distributed to all properties from Arrowcroft to Belle Vue Lane and adjacent houses on Oaklands. Further to the drop in held on Wednesday 23 October 2013 in the Village Hall, Cllr S Parker had kindly raised the following issues with the case officer to which the responses shown had been received:

Issue No 1.....This was strongly raised by Karen Rushforth who lives at 'Pinewood' next property to Wood Farm. She is concerned that the plans show that the boundary line cuts straight through her garage, and in fact on a subsequent plan shows the garage being removed altogether. Will you please confirm that her garage is safe and the boundary line will bypass this. She has confirmation that the land and garage were purchased in 1977, and remain in her ownership now.

1. *The agent has confirmed the plan is wrong and will be corrected.*

Issue No 2..... The site is now being designated as Brownfield within the Green Belt, and yet in 1998 planning permission was refused for the erection of one property on the site due to Green Belt rules applying. This is contradictory to what is being said now about the site classification. Can you please explain why this change has now occurred.

2. *The 1998 application was refused on green belt grounds in respect of PPG2 and the previous local plan. This application is being assessed against the Chester Local plan and the NPPF. 13/14 101*

The NPPF in particular gives provision for the redevelopment of brownfield land within the green Belt subject to the impact on openness in the green belt.

Issue No 3.....The three Affordable Houses applied for as part of the application. Can you please confirm what rules will be applied to them to ensure that they remain as Affordable for the future, and please confirm who will own them and under what terms will the rental be applied

3. *If we are minded to approve the application the Council imposes a standard condition which ensures details about the tenure type and the management are submitted before they are occupied.*

Issue No 4..... The access is shown to be moved to the right of the existing access to Wood Farm. The plans show that entry and egress will be by this same access. Can you explain what provision has been made for Waste / Recycling Collections, as each property will have two wheelie bins and a number of boxes. Where will they be stored on collection days as there is no indication on the plans?

4. *I will clarify this issue with the agent.*

Issue No 5..... The proposed Access cuts through greenery which I am informed are Green Belt, can you please confirm if this is the case?

5. *The whole site is within the green belt. The agent has submitted a tree survey plan which shows which trees are to be protected and which are to be removed.*

Issue No 6.....Car Parking on site - The plans show that the development is designed for 18 vehicles, which conforms with the average household owning two cars. Can you explain what provision is made for visitors cars to the houses, which are above this site design allowance?

6. *The Council's standards require two spaces per dwelling and therefore the proposal conforms. It is envisaged that visitors would park within the courtyard which is nearer to the dwellings rather than the road outside.*

It was noted Cllrs Fisher, Moulton, Hughes and the Clerk had held a site meeting with the Agent, and attended by the applicant, earlier in the day. Cllr Fisher advised that at a late stage the LPA had required the development to occupy the volume of existing build on the site rather than solely the footprint to ensure no additional harm to the openness of the Green Belt. This was being addressed by the developer. The open evening organised by the Council on Wednesday 23 October 2013 in the Village Hall had been well attended. The Chairman invited the Clerk to speak to the principle of brownfield development within the Green Belt to which the Clerk responded with his understanding the proposal complied with the provisions of the National Planning Policy Framework. Cllr Paterson referred to the outcome of the consultation stage of the Parish Plan which had expressed a preference for no further development within the village. Cllr Fisher confirmed the Council had requested to be consulted on the amended plans. He believed there were no objections outside the Green Belt issue. The farmhouse and farmyard design concept was to be welcomed although he believed the dark cladding proposed was not common in the Green Belt and the materials should be more in keeping with a traditional farm. Both the Chairman and Cllr Parker could see no grounds for permission to be withheld, Cllr Parker referring to the receipt by the Council of New Homes Bonus. Cllr Moulton believed it important the new build should continue to include three affordable homes. Approval in principle was moved by Cllr Fisher, seconded by Cllr Hughes and agreed.

Erection of hay/straw barn

Tile Farm Wicker Lane Guilden Sutton Chester Cheshire CH3 7EL

Ref. No: 13/03761/FUL | Validated: Mon 16 Sep 2013 | Status: Pending consideration.

No objection.

Cllrs Davis, Paterson.

Fell pine tree

1 School Lane Guilden Sutton Chester Cheshire CH3 7ET

Ref. No: 13/03470/TPO | Validated: Thu 08 Aug 2013 | Status: Application permitted. NEW DECISION.

No objection.

Cllr Brown, A Young Esq.

Erection of rear conservatory
44 Oaklands Guilden Sutton Chester Cheshire CH3 7HE
Ref. No: 13/03411/FUL | Validated: Mon 05 Aug 2013 | Status: Application permitted. NEW DECISION.
No objection.

Cllrs Fisher, Brown.

(ii) Development control process. (a) e notifications. There was nothing further to report at this stage.

(iii) Community planning.

(a) Parish Plan. Cllr Paterson reported the formal launch of the plan, due to have taken place on Sunday 3 November 2013 in the Marigold Room, Guilden Sutton Village Hall from 2pm to 4pm, had now been postponed to Saturday 30 November 2013 during the same times.

(b) Neighbourhood planning. Further to the Clerk reporting correspondence from Christleton Parish Council as to the organisation of a Neighbourhood Plan Seminar to be attended by representatives of the Tattenhall Steering Group, which had completed their Neighbourhood Plan, to enable other parishes to benefit from their experience and to ask questions, Members noted the Clerk had responded positively to the proposal.

(c) Affordable housing.

(i) Proposal by Mr Phil Taylor, Strategic Team Group for development at Wicker Lane. There was nothing further to report at this stage following the understanding the highway authority would regard the site as fundamentally unsustainable.

(ii) MCI Developments and the Plus Dane Group, School Lane/housing needs survey, Guilden Sutton. Members noted the outcome of the briefing from Mr John Heselwood, Rural Policy Manager, Cheshire Community Action which had taken place on Tuesday 22 October, 2013.

Mr Heselwood had thanked Members for taking the time to meet with him and had found the briefing very useful. Amendments which had been agreed had been incorporated in the survey to be circulated to households and in the online version to be found on www.surveymonkey.com/s/GSHousingNeeds. The Clerk reported the survey had been promoted on the web site and in a newsletter to be issued on 7 November 2013. The webmaster had kindly responded to concerns about the survey post on the website which Cheshire Community Action believed could compromise the survey results. A leaflet would be distributed from the developers in the Chester Standard on Thursday 7 November 2013, following assistance provided by the Clerk, advising of a drop in event to be held on Thursday 14 November 2013 in the Village Hall from 6pm to 8pm by the planning consultants and the developers. Information as to the proposal was also available on www.schoollaneguildensutton.com.

The Clerk advised as to comment re multiple on line submissions and pointed out this had been raised at the initial meeting with Cheshire Community Action which was already aware of the issue and was satisfied its approach would produce an accurate assessment and avoid any unfair manipulation of the results. Additional safeguards had now been built in to provide added reassurance.

The Chairman believed it was unfortunate the Green Belt did not carry the weight the Council would wish.

Responding to a member of the public as to whether 'need' was now or in the future Cllr Parker indicated that a development of affordable homes at the Cheshire Cat in Christleton, which had been built on the basis of need, had not been fully taken up.

(iii) Chester Villages group. The Clerk advised the receipt of the following from Lesley Bassett, Growth and Prosperity, Cheshire West and Chester Council.

"I have been asked to reconvene a meeting of the CV Strategic Housing Group primarily to consider the development next to the Cheshire Cat, the level and type of housing need, as well as the revised Strategic Housing Market Assessment. The meeting is on 12 November 2013 starting at 6pm until 7.30pm in G1, HQ, Chester. Due to a limit on meeting space, can I ask there is a maximum of 3 members from each Parish Council. Please kindly confirm your attendance by 31st October 2013.

If you have any further issues you would like to discuss please let me know and I will forward an agenda in advance of the meeting."

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Places would be sought for the Chairman and Cllrs Hughes, Paterson and Ringstead. **Action: The Clerk.**

(iv) Strategic Planning.

(a) Local Development Framework.

(i) Land at Hoole Hall (Hoole Gate). There was nothing further to report at this stage.

(ii) Publication draft Local Plan.

Further to Members agreeing the Council's response should be confined to supporting the housing target proposed by the borough council of 1,100 dwellings a year during the 20 year plan period and the proposal to release Green Belt land at Wrexham Road for 1,300 dwellings as this would enable all other Green Belt land in the borough to remain as at present, the Clerk informed the following had been submitted to the borough council following consultation with the Chairman and Vice Chairman by the due date of Friday 1 November 2013 and had been validated:

STRAT2 Strategic Development.

The Council supports the delivery of 22,000 (1,100 pa) homes during the plan period as an objective assessment of need. Any higher figure would harm the borough's high quality environment and could require the release of further Green Belt land than is proposed to which the Council would object.

(If you do wish to participate at the oral part of the examination, please outline why you consider this to be necessary.)

The Green Belt to the East of Chester is extremely fragile and the Council would wish to emphasise its success in meeting the five objectives in the past and the need for there to be no release of Green Belt in the future in this location.

STRAT3 Chester.

The Council supports the proposals for Chester and believes the release of Green Belt land at Wrexham Road would protect more fragile areas of Green Belt around the city

STRAT9 Green Belt and the countryside.

The Council supports this policy which seeks to maintain the general extent of the North Cheshire Green Belt.

(iii) Chester Green Belt.

(b) Cheshire West and Chester Council Strategic Housing Land Availability Assessment. There was nothing further to report at this stage.

4 Quality Council issues.

(i) Training: (a) General Power of Competence. There was nothing further to report at this stage.

(ii) Training dates 2013. Members had noted the proposed training dates for the remainder of 2013 and those for 2014 and would advise the Clerk should they wish to attend.

It was noted ChALC would be running a Councillor 2 training session on the afternoon of Wednesday 13 November 2013 at Cotebrook Village Hall. The training session would cover the following aspects of Parish/Town Council business:

Introducing Councillors to the powers and duties that local councils have

Linking the powers and duties to councils' policies and priorities

Examining the councillor's role in financial matters, including setting budgets, monitoring and audit.

Any Members wishing to attend would advise the Clerk. **Action: All Members.**

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(ii) Quality Councils Forum. There was nothing further to report at this stage further to advice from the Cheshire Association of Local Councils that as the Quality Parish Scheme was under review nationally a decision had been taken to hold no further meetings until the new scheme was launched.

(iii) Quality Parish Council Status. (a) Conduct of Council business. The NALC model standing orders would be considered by the Quality Council group. (b) Certificate. The Clerk was to obtain copies to enable the original to be displayed in the Village Hall.

(iv) Social Media. Further to the Clerk inviting the Council to note the following received from ChALC:

“Do you want to find out more about using Social Media as a Local Council?

Does your Local Council use social media for example, twitter, Face book, LinkedIn, filming or you tube?

Does your Local Council want to use social media, for example, twitter? Face book, LinkedIn, filming or you tube?

Do you know what and when you can and cannot post on social media sites as a local council?

Are you confident that you are using social media within the parameters of local councils?

Do you know how to handle social media reporters from the community?

Do you want to use social media within the parameters of local councils?

Want to find about the answers to the questions above? If yes, attend the training seminar run be ChALC in partnership with NALC.

The training seminar will take place on Wednesday 20 November 2013 in the Small Meeting Room at Crewe Library. We are running the seminar twice so please choose if you would like to attend the training seminar running from: 1400 to 1700 or 1800 to 2100. Tea and coffee will be provided.

Numbers are limited so we will operate a 1st come 1st served basis. In the first instance, places are limited to 2 delegates per council per seminar”

The Clerk informed places were being sought for the village webmaster and himself. **Action: Noted.**

5 Parish car park.

(i) Grounds maintenance. There was nothing further to report at this stage. The emptying of the litter bin by Cheshire West and Chester Council was being kept under review by the Clerk as part of his weekly visits. The issues raised by Mrs Kirk would remain under consideration.

(ii) Improvement scheme. This would be revisited in due course.

(iii) Rear boundary wall. There was nothing further to report at this stage.

6 Leisure Services

(i) Children's Playing Field.

(a) Grounds maintenance issues including litter bin emptying. Members noted the new grounds maintenance contractor had made good progress in maintaining the field to specification. Minor remedial action proposed by the contractor to improve the field side goalmouth at a cost not exceeding £50 was awaited. Further to the Clerk informing he had approached Mr Arden for advice as to the future maintenance of the ditch, there was nothing further to report at this stage. The front boundary hedge had been cut to a high standard.

(b) Mole infestation. The Clerk advised there were presently no issues.

(c) Basket ball equipment. Following the report by Play Inspection and Maintenance Services which had expressed concern as to a possible hazard presented by the equipment, the condition of the hoop and backboard continued to be monitored.

(d) Further to a Member informing of the encroachment of an adjoining boundary hedge, this was being monitored.

(ii) Children's Play Area.

(a) CCTV and CCTV protocol. (i) Upgrade. Further to Cllr Hughes referring to a possible future upgrade of the system, the ward members were aware of the possibility of an approach to their budgets during 2013/14.

(ii) Protocol. A simple protocol covering the inspection of images captured by the system would be progressed in due course by the Clerk. **Action: The Clerk.**

(iii) Maintenance. Further to Cllr Paterson informing she had met the contractor for a one hour visit to enable an inspection to be carried out and a report and estimates to be prepared and to the possibility of entering into a service agreement, further information had been sought by the Clerk who reported a response was still awaited from Chester Security Systems.

(b) Inspections. (i) The reports for October 2013 had been received from Play Inspection and Maintenance Services and had been considered by Cllr Paterson. (ii) Equipment. Following the suggestion by Cllr Brown that the equipment might be repainted, no further action would be taken pending the outcome of the Clerk's inquiries as to a possible replacement playground.

(c) Bin emptying. There was nothing further to report at this stage.

(d) Grounds maintenance issues. Further to the advice of Mr J Williams, Play and Leisure, as to a reduction in the height of the boundary hedge to improve ventilation of the safer surfacing and to no estimate being received from the Council's contractor although a thorough cut had taken place which had reduced the height on the play area side to the height of the fencing, the Clerk informed the contractor had been thanked for the work carried out to the hedge and had been invited to submit an exception invoice for any work over and above that estimated for. He had also been requested to face the hedge within the play area to reduce its depth and to take action to remove brambles and nettles. Similarly, an exception invoice would be expected for any work over and above that estimated for. **Action: The Clerk.**

(e) Replacement of safer surfacing. This would be pursued in the event of insufficient funding being obtained to enable a replacement playground.

(f) Possible replacement playground. Further to the presentation by Mr J Williams, Play and Leisure, at which it had been stressed progress would be dependent on satisfactory financial arrangements including fund raising, the Clerk had now forwarded applications to Awards for All and to WREN.

(iii) Public Footpaths. (a) Footpath 7. There was nothing further to report at this stage. (b) Footpath 2. The Clerk informed that complaints had been raised directly by Mr Brian Lee with the ward members. Mr Lee had thanked the Parish Council for recent work to return the path to specification but believed it important that pressure should be maintained. (c) Footpath 1. There was nothing further to report at this stage. (d) Footpath 3. Further to the Clerk reporting he had been advised by the Public Rights of Way Warden of concerns as to the state of the bank and a leaning wall adjacent to Footpath 3 at the back of houses on Cinder Lane, a response was awaited from the ward members to whom the matter had been referred. (e) Rights of Way Group. (i) Bank account. There was nothing further to report at this stage. (ii) Natural England "Paths for Communities" (P4C) scheme. There was nothing to report at this stage. (f) Mid Cheshire Footpath Society. There were no action items to report. (g) Greenway. There was nothing further to report at this stage.

(iv) Grounds Maintenance. There was nothing further to report at this stage.

(v) Public Seats: Guilden Sutton Lane. The Clerk informed he had attended a site visit with Messrs Deva Forge to obtain estimates for refurbishing the 2 no public seats in the parish and repainting the seat in the Oaklands bus shelter for which an estimate in the sum of £230 plus VAT had been received. This had been authorised by the Chairman and Vice Chairman. **Action: The Clerk.**

(vi) Fox Cover. Landscaping. Further to the need for growth to be cut back, the Clerk reported the new Streetscene supervisor for the parish was aware of the concerns of Mr and Mrs Dawson. Cllr Paterson further informed the occupiers had been visited by Streetscene officers.

(vii) Provision for youth. There was nothing further to report at this stage.

(viii) Wild flower meadow. The Council would revisit this issue, the Area Highways Manager having advised that applications for the use of highway land would be considered subject to on site investigations to discount the presence of utilities.

7 Public transport. (i) Services, general. C27. There was nothing further to report at this stage. (ii) Bus stand, Guilden Sutton Lane. Overgrowth at this stand continued to be monitored, Cllr Roberts expressing concern as to views being obstructed. The issue would be reported by the Clerk. **Action: The Clerk.**

8 Highways.

(i) Strategic issues: Chester's Transport Strategy:

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Members were reminded the following had appeared on the Chester Renaissance web site.

“Cheshire West and Chester Council, in partnership with Chester Renaissance, is preparing a new transport strategy for Chester. This is considered to be essential to help us assess and respond to current and future travel requirements and demands in and around the city in the years to come. Important issues we have considered include:

** Access to new developments such as the Theatre, Northgate Development and planned new Central Business Quarter next to the railway station;*

** Making the city centre more attractive including opportunities to provide new pedestrianised areas in Northgate Street and Saint Werburgh Street;*

** A new bus interchange in the city centre and improvements to make bus use more attractive;*

** Improving parking including options to enhance the opportunities for blue badge users;*

** Providing better links between the city centre, the amphitheatre and the Groves;*

** The longer term use of our park and ride network and local bus services;*

** Dealing with localised congestion and traffic delays;*

** Improving opportunities for pedestrians and cyclists;*

** Meeting our plans to provide more housing in the city; and*

** The needs of commuters both to and from Chester including cross border trips with North East Wales.*

Detailed analysis work was undertaken during Autumn 2012. This included an assessment of existing transport information and data from recent exercises such as the One City Plan transport workshops and from our Parking and Cycling Strategies. This was supplemented with additional early dialogue with a number of key transport partners. Public engagement exercises were also undertaken between November 2012 and January 2013. This involved a number of public drop in sessions, targeted briefings and direct dialogue with key stakeholders.

The outcomes were used to prepare an options and assessment report. This identified some 82 transport issues for consideration along with a long list of potential solutions. These were then assessed against agreed criteria relating to policy fit, cost, deliverability, and impact. The results form the basis of the strategy's emerging proposals.

Tell us what you think! We are keen to hear your views on our proposals as part of a consultation exercise. This will take place between Friday 6th September and Friday 18th October 2013. Full details about our plans and ideas can be found on the (Cheshire West and Chester Council) consultation page.

This is just one part of our consultation activities. We are keen to make sure that everybody who has a view about transport in the city and surrounding area has a chance to have their voice heard. We are arranging a number of exhibitions, drops in events, presentations and we will be attending a number of Local Community Forums as part of this exercise. The dates for these events can be found on the consultation timetable.”

As agreed at the October meeting, the Clerk advised the following response as to the unsuitability of Gorsestacks as the location for the replacement bus exchange had been approved by the Chairman and Vice Chairman and had been submitted by the due date of Friday 18 October 2013:

“Guilden Sutton Parish Council wishes to challenge the assertion that Gorsestacks is a convenient location for the proposed new bus exchange. This is based on direct experience of using services from the present stands on Gorsestacks. From parts of the city centre the walk to Gorsestacks, particularly in bad weather, is long and extremely unpleasant even for the most able. In addition, the footway to and from Northgate Street is inadequate and involves an incline while those in Frodsham Street are narrow and congested as are those on Northgate Street itself at times. These issues alone cast serious doubt as to the suitability of Gorsestacks for the main bus exchange.

Although it is accepted that some services already involve Gorsestacks, the Council believes there should be a fundamental reassessment to determine if this location is the best alternative to the present bus exchange and whether a modernisation and enhancement of the bus exchange at its present far more central location may not be a more practical and suitable solution.

This latter option would benefit passengers of all ages, thereby promoting the use of public transport and not only those with limited mobility whether from infirmity or accompanying children for example.

Should the Gorsestacks option be confirmed the Council would wish to see a considerable enhancement of the footways in Frodsham Street, which is seen as a priority, Northgate Street and to and from Northgate Street and a firm commitment to providing an adequate number of new stops within the Northgate Development while maintaining those elsewhere in the city centre to cater for those who would otherwise find it difficult to use Gorsestacks. Operators should also be required to maintain services to all stops.”

(ii) Issues with the highway authority, ownership by Traffic Group. The Traffic Group would consider the outcome of the meeting held with the Area Highways Manager on Wednesday 1 May 2013 with that of the walkabout which had taken place on Thursday 30 May 2013.

(iii) Current issues

(a) Speed matters. (i) Community speed management. Further to Cllr D Hughes referring to the speed of traffic on Station Lane and to the expectation the Police would support action on that road and on School Lane, Cllr Hughes was to discuss this with PC Boulton. **Action: Cllr Hughes.** It was noted Cllr Moulton had confirmed his understanding a survey had been promised on the road. The suggestion by Cllr Paterson that the ward members should be involved in the provision of flashing 30s on Station Lane and that two should be installed was being pursued by the Clerk. **Action: The Clerk.** SID. Further to Cllr Moulton expressing concern about the standard of upkeep of the equipment, supported by Cllr Roberts and by Cllr Hughes, this was being raised with the ward members. **Action: The Clerk.** In respect of the Clerk being asked to circulate a 'Community Speed Management' scheme regarding speeding issues by Cheshire West and Chester the Traffic Group would consider the guidance and perhaps raise the A41/Guilden Sutton Lane junction, Guilden Sutton Lane, Station Lane and Wicker Lane. (ii) School Lane. Concerns per Mr P Crompton, Belle Vue Lane. The issue was with the Traffic Group and PC Boulton.

(b) School parking. With reference to the possibility of a residents parking scheme and to CCTV surveillance, the Clerk was to approach the appropriate officer from Cheshire West and Chester Council. **Action: The Clerk.**

(c) Porters Hill. The current position was the issue raised by Cllr Hughes concerning poor visibility encountered by motorists driving up the hill and a suggestion that traffic signals might improve safety together with the effect of trees overhanging the road remained with the Area Highways Manager. The correspondence from the Drs Worth, Orchard Croft expressing concerns about the safety of that part of School Lane, particularly for the users of mobility scooters, which had been acknowledged by the highway authority, had been logged under reference no. 2118877 and passed to a Mr Ian McNeill to action. There was nothing further to report at this stage. Further to Cllr Fisher referring to the possibility of land being made available to improve the footway, there was nothing further to report at this stage although the Network Steward, who had previously inspected and discussed the issue, was aware.

(d) Flooding, Wicker Lane. There was nothing further to report at this stage.

(e) Planters. Further to Streetscene being advised the planter on Guilden Sutton Lane was being overcome by long grass and the schedule should be revised to include strimming of the area, there was nothing further to report at this stage.

(f) Parking, Summerfield Road. The increase in the incidence of long term parking outside the shops continued to be monitored. Further to the receipt of correspondence from Mr John Browne as to parking conditions immediately to the front of the shops, which had again been raised with the highway authority, there was nothing further to report at this stage. **Action: Noted.**

(g) Traffic group. There was nothing further to report at this stage other than that minuted above.

(h) 20 mph limit. There was nothing further to report at this stage.

(i) Guilden Sutton Lane: footway drainage. There was nothing further to report at this stage.

(j) Winter gritting. (i) Old Hall Park. With reference to the Clerk reporting his understanding that occupiers on Old Hall Park had found it necessary to park their cars on the parish car park during the winter snow due to the condition of the road, a response remained outstanding from the highway authority to which the issue had been referred. A response would be sought. **Action: The Clerk.** (ii) Village Hall car park/shops. The suggestion by Cllr Davis relating to the provision of a grit bin as an alternative to a bag had been raised with the highway authority. **Action: The Clerk** (iii) Steps, Fox Cover-Church Lane. The suggestion by Cllr Roberts that provision might be considered for gritting these steps would be raised with the highway authority. **Action: The Clerk** (iv) Correspondence per the Rev Dr Mark Hart. There was nothing further to report at this stage as to any response from the highway authority further to the Rector advising a car had spun on Porters Hill fortunately without any collision as it did not appear the road had been gritted the previous night and a strip of ice had formed possibly caused by water running down the road off the fields. This had been pursued by the Clerk. **Action: The Clerk.**

(k) Fatality 24 June 2013, 2135, School Lane. It was noted the small further tribute which had been deposited had been removed.

(l) Proposed Traffic Order - Cycleways in the Guilden Sutton area. Further to the Clerk informing notice had been given of a proposal by Cheshire West and Chester Council to convert lengths of footway and verge in the Parishes of Guilden Sutton & Chester City to an unsegregated shared use footway/cycleway, no objection had been raised but disappointment had been expressed that (i) The Council had not been consulted in advance. (ii) The works were proposed when no action had been taken on more pressing concerns at this junction raised by the Parish Council and by the present and former ward members which affected far more users of this difficult junction than the measures now proposed. The ward members had also been informed.

(m) Revised lane markings, Hoole Roundabout. There was nothing further to report at this stage.

(n) Flashing 30s. Members revisited the question of installing a 'flashing 30' sign at an appropriate location, raised by Mr P Crompton, following information from Barrow Parish Council the cost could be in the region of £2,500 compared with the £7k - £8k previously indicated. The Clerk informed of advice from the Area Highways Manager that on the basis of an initial purchase price (lower end) of £2k-£3k, installation involving labour, plant and traffic management, power supply and continuing charges and any ongoing repairs, including vandalism or regular maintenance by a qualified electrician, an average of £7k-£8k over a 10 year period was a fair figure.

It was agreed the provision of an installation at a suitable location in the parish should continue to be pursued.

The suggestion by Cllr Paterson (minuted above) that the ward members should be involved in the provision of flashing 30s on Station Lane and that two should be installed by the highway authority was being pursued by the Clerk. **Action: The Clerk.**

(o) Station Lane, closure. The Clerk invited Members to note the following from the highway authority:

Please note the following temporary road closure to enable Centurion Site Services to carry out bridge repair works. The works are due to commence on Monday 4th November 2013 and are expected to last for one day (9.30 until 15.00 hrs).

Station Lane, Mickle Trafford, for 20 metres either side of railway bridge (CHW1/7).

The diversionary route is via Station Lane; Warrington Road; Guilden Sutton Lane; School Lane; Station Lane.

Access to properties and for emergency vehicles will be maintained.

(p) Parking, Guilden Sutton Lane. The Chairman raised renewed concerns as to parking on Guilden Sutton Lane within the 40mph limit, particularly close to the junction with Heath Bank. This would be pursued by the Clerk. **Action: The Clerk.**

(iv) Lighting. (a) Faults. Further to Cllr Moulton referred to lights being obscured by trees on Guilden Sutton Lane, this was being reported. **Action: The Clerk.** (b) Lighting, Heath Bank and junction Church Lane/Fox Cover steps. These issues were being progressed by the Clerk, with priority being given to Heath Bank. The lighting authority had previously informed the cost would be in the region of £650 - £750 for each installation.

9 Finance.

Income

Co-operative Bank

Current account

Interest £ statement awaited.

HMRC

Refund of overpayment £ 230.29

Scottish Widows no 1

Interest

1 October 2013 £ 0.00

Scottish Widows no 2

Interest

1 October 2013 £ 2.13

(ii) Payments

Devaprint Ltd Newsletter printing	£ 40.00
NWN Media Ltd Newsletter distribution	£ 23.34 (inc £3.89 VAT)
Play Inspection & Maintenance Services October inspection	£ 36.00 (includes £6.00 VAT)
ChALC Local Councils Explained	£ 54.99
Upton by Chester Royal British Legion Wreath	£ 18.00
LexisNexis Local Council Administration	£ 65.45
Clerk	
Hi viz jacket	£ 20.74
Telephone	£ 0.00
Postage	£ 4.10
Mileage	
44 @ 45p	£ 19.80
Copies	
518 @ 5p	<u>£ 25.90</u>
	£ 70.54

Proposed by Cllr Paterson
Seconded by Cllr Hughes
and agreed,

(iii) Balances

Co-operative Bank

Current account
30 September 2013 £28,539.99

Scottish Widows 1
1 October 2013 £20,004.59

Scottish Widows 2
1 October 2013 £ 3,390.32

(iv) Finance: general. (a) Balances. Further to Cllr D Hughes revisiting the negligible rate of interest attracted by the balances, the Clerk was monitoring possible alternatives.

(v) Report on contingency payments.

Budget:	£ 983.00
Payments:	£ 0.00

(vi) Audit issues: external audit. There was nothing further to report.

(vii) Risk assessment. The Council continued to consider its measures for managing risk and noted that initial consideration of any issues arising would be referred on an ongoing basis to the Audit Group.

(viii) HMRC: (a) Real Time PAYE, Returns. There was nothing further to report at this stage. (b) Overpayment of £273.67. It was noted the repayment of this amount was minuted above. 13/14 110

(ix) Insurance: Further to the Council agreeing the revised long term agreement at the September meeting, the Clerk reported he had signed the new Agreement. **Action: Noted.**

(x) Clerk's gratuity. The Clerk informed he was progressing the proposed transfers for 2012/13 and 2013/14 calculated as follows:

2012/13.

8.66hrs pw x 11.549 pr hr x 52 x 3.75% = £195.03

2013/14

8.66hrs pw x 11.665 pr hr x 52 x 3.75% = £196.99 (total £392.02). **Action: Noted.**

10 Environment Services. (i) Waste collection and recycling issues. (a) There was nothing further to report at this stage further to the Chairman advising of further instances of containers not being collected from within the curtilage where this had been specifically requested in addition to the missed collection on Guilden Sutton Lane over the August Bank Holiday weekend believed to be due to the employment of agency staff. The issue of missed waste collections would be included in the forthcoming newsletter.

(ii) Amenity cleansing. (a) Areas of concern. Further to the issues minuted above Members would continue to advise the Clerk of locations at which they believed action was necessary. The Clerk advised he intended to report these online, which was to have a new 'action taken' reporting feature back to the Council and separately to the new Streetscene Supervisor, Kerrie Brice, whom he had met on Tuesday 29 October, 2013 and had visited historic areas of concern. **Action: All Members.** The condition of the steps from Fox Cover to Church Lane, raised by Cllr Hughes, was being monitored together with that of the steps opposite from Cinder Lane to Church Lane. (b) Lengthsman. The Clerk reported that as agreed at the previous meeting he had ordered appropriate high visibility clothing to be worn, particularly during the winter months as the duties involved crossing roads, working adjacent to the highway and in car parks. He had encouraged Mrs Littler to adopt similar clothing at the Council's expense. **Action: Noted.** (c) Regular inspections. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course. (d) (iii) Dog fouling: (a) Request for additional bin - dingle path, Belle Vue Lane. Cllr Paterson reported that having met Mr Karl Siteine, Streetscene Officer, Cheshire West and Chester Council, a bin had been installed at the junction of the dingle path and the access from Oaklands close to her property. She believed the location would impede access for maintenance of the route although officers had referred to the availability of an alternative access. **Action: Noted**

11 Trees and hedges.

(i) Hedges. The increasing obstruction of the footway on Guilden Sutton Lane and at other locations in the village by overgrown hedges was noted. Cllr Brown would make further inquiries as to a standard proforma to advise individual occupiers as appropriate known to be in use elsewhere. **Action: Cllr Brown.** This would be issued by the Clerk to avoid duplication. As a last resort, the highway authority would be requested to take action. The suggestion raised by Cllr Moulton as to regular inspections throughout the parish with an increase in the lengthsman's hours would be revisited in due course.

(ii) Land, Church Lane. Further to the Council being informed of overhanging branches to trees on private land which it was thought could be a potential hazard given their proximity to public footpath no 2, a response remained outstanding from the Public Rights of Way Unit although the Clerk believed on inspection that some work had been carried out.

(iii) Hare Lane. There was nothing further to report at this stage.

(iv) Dingle path. Further to Cllr Hughes reporting a request from an adjoining occupier to fell two self set sycamores on private land adjoining this path which were stopping his enjoyment of oak trees in the group and to the Council agreeing it would have no objection subject to the consent of the landowner being obtained and, on the advice of the Tree Warden, approval being sought for the felling which was in a protected group, there was nothing further to report at this stage.

(v) Conifers adjoining parish playing field. Further to Cllr Fisher referring to the continuing growth of conifers in a property adjoining the parish playing field which he believed were now extending onto the field, these were being monitored as minuted above.

(vi) Mr Brian Davis. Further to Members receiving correspondence from Mr Brian Davis setting out his disquiet at a range of environmental issues in the parish and to it being noted many of these were current issues or were outside the control of the Council, the Clerk informed the forthcoming newsletter would encourage residents to use the reporting forms provided on the Cheshire West and Chester Council web site in addition to informing the Parish Council. **Action: The Clerk.**

(vii) Path rear Orchard Croft. There was nothing further to report to that minuted above.

(viii) Hedge, access from Hill Top Road. At the request of Cllr Hughes, a cut had been requested from Streetscene. This had not been acknowledged and no action had been taken.

(ix) Growth, Wicker Lane/Church Lane junction. Growth at this junction continued to be monitored.

(x) Village Hall car park. Further to Cllr Roberts raising issues from residents involving the overgrowth of a tree from the Hilltop Road garages onto the footpath next to the Village Hall car park, the matter was being pursued by the Clerk. **Action: The Clerk.**

(xi) Belle Vue Lane, fallen tree. This was reported by Cllr Paterson and would be inspected by the Clerk. **Action: The Clerk.**

(xiii) Hedges, Cinder Lane. Overgrowth affecting these hedges on the field side of the road had been drawn to the attention of the supervisor by the Clerk. **Action: Noted.**

(xiv) Overgrowth, Heath Bank. It was noted overgrowth on the steps and adjoining the footway had been referred to officers attending this meeting.

(xv) Fallen material CDS, Oaklands. Further to Cllr Roberts raising this issue, the matter had been reported by the Clerk.

12 Cheshire Association of Local Councils.

(a) Best practice, examples from your Council - could be shared with the Ministers in Whitehall. The Clerk informed he had responded to the Deputy Chief Officer with recent examples of public engagement.

(b) Annual meeting. The Clerk reported he had attended the Association's Annual Meeting which had taken place on the evening of Thursday 24 October at the Cheshire Fire and Rescue HQ in Winsford. The Chief Executive of NALC, John Findlay, had been the keynote speaker. He had supported motions relating to the transfer of closed churchyards, the procurement of local supplies, provision in development plans to protect the rural way of life, alterations to conditions on planning permissions, the proportion of income from S106 Agreements paid to local councils, the need for a new planning charter and the need for the previous charter between principal authorities and local councils to be renewed.

(c) Chester Area Meeting. The Clerk advised the next meeting would take place on Wednesday 29 January 2014 at 7pm in G1, HQ.

13 Cheshire West and Chester Council.

(i) Chester Villages Community Forum. There was nothing further to report. The inaudibility of proceedings would again be raised at an appropriate stage.

(ii) Community governance review, Guilden Sutton. There was nothing further to report at this stage.

(iii) Members budgets applications: Replacement children's playground, CCTV, flashing 30. There was nothing further to report at this stage.

(iv) Community resilience workshops. Members noted Cllr Paterson was to attend the following event in Tattenhall on 6 November 2013.

The Joint Cheshire Emergency Planning Team, in partnership with the CWaC Sustainability Team and Rural Localities Team would like to invite Parish & Town Councillors to attend one out of the three Community Resilience Table Top Exercise Events taking place within Cheshire West & Chester in November. Please see the attached invitation for the full details about the events.

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We have received positive feedback from our introductory workshops which took place in May and June this year.

Since the events we have been invited to attend a number of Parish meetings to talk about Community Resilience and producing a Community Emergency plan. We are also aware that a number of Parish Councils are already starting the process of putting together a Community Emergency Plan for their Parish. We would like to add that if you were unable to attend the introductory workshops then these next set of workshops will be of benefit to you to learn about Community Resilience and about how to produce a Community Emergency Plan.

This will be a great opportunity to test your plans or ideas and even if you have not started the process as yet the events will provide a good opportunity for you to get an understanding of the importance of a Community Emergency Plan.

(v) Waste Reduction Volunteers. Members noted receipt of the following correspondence with respect to training which had taken place in Ellesmere Port on 26 October 2013.

Waste Reduction Volunteer Vacancies in Cheshire.

The Waste Reduction Volunteer project promotes waste reduction through the national Love Food Hate Waste programme and Home Composting. We are currently looking for new volunteers to join the project. As a volunteer you will be trained in both topics to increase your knowledge and given the confidence to talk on the subject to members of the public at various events and workshops. Throughout the project you will be supported by the Project Coordinator and your fellow team of volunteers.

We ask that you complete 30 hours of volunteering per year but you are free to pick and choose the events or activities that suit you.

If you are interested in talking to residents in your community, delivering sessions in schools or have a keen interest in the environment and reducing waste then this is a perfect project for you. It is a great opportunity to develop knowledge on waste reduction, improve your communication, presentation and community engagement skills and also a fantastic way to meet new people.

Our next training dates are: Saturday 26 October in Ellesmere Port

If you would like to attend either of these training events please book a place through the Project Coordinator Holly Jaskolka on 01270 686094 / holly.jaskolka@keepbritaintidy.org

Lunch and refreshments will be provided! Your travels costs will be reimbursed (as they are throughout the duration of the project to any events you attend).

Other information:

- Applicants must be 18 years or over.*
- Applicants must live in Cheshire.*
- Own transport is preferred but we can help you to work around this if you don't have your own (e.g. by car sharing where possible).*

To apply please contact Holly Jaskolka on 01270 686094 / holly.jaskolka@keepbritaintidy.org

(vi) Grant assistance for graveyard maintenance 2013. The Clerk advised of the receipt of the application form which would be passed to the PCC.

(vii) Remembrance Day Parades 2013: Members were invited to note the borough council intended to make a temporary traffic order to include the following:

Guildden Sutton

10:30 – 11:30 hrs

- Church Lane – entire length.
 - Wicker Lane – from Church Lane to School Lane.
 - School lane from Wicker lane to Oaklands.
- Station Lane – from School lane to St Peters Way.

Action: Noted.

(viii) Public Consultation – Children and Young People's Transport Review

The Clerk informed Cheshire West and Chester Council had commenced a consultation process that would run over a 12 week period ending 24 January 2014. The Council stated:

A number of changes are being proposed for the transport service offered by Cheshire West and Chester Council to schools and colleges and we want to hear what these proposals will mean to you and/or your communities. Responses received during this period are very important and will allow the Cheshire West and Chester Executive to decide whether these changes should be introduced.

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For the majority of children and young people eligible for transport from home to their educational establishment who are transported by the Council, there will remain no change. However, the proposals that we are making will impact on some children and young people so we encourage you to take part in this consultation.

We are seeking your views in three key areas:

- 1. Proposed changes to existing policies that are at the discretion of the Council*
- 2. How we can work with service users and wider communities to provide services that are modern, fit for purpose and demonstrate value for money.*
- 3. How we support our service users by offering training to enable them to reach their full potential travelling as independently as possible.*

Further details about the consultation and an electronic response form can be found via the following link:

www.cheshirewestandchester.gov.uk/childrenandyoungpeopletransportreview

Members would consider if they wished to respond. **Action: All Members.**

14 Cheshire Community Action. (i) Cheshire County Playing Fields Association, annual general meeting, Thursday 31 October 2013, 10.30am, Winsford Lifestyle Centre. It had not been possible for the Council to be represented at this meeting. (ii) CCA Annual general meeting. It was noted the CCA annual general meeting would take place on Tuesday 5 November 2013 at 11.30am for noon in Hartford.

15 CPRE. There were no action items to report.

16 Health. There were no action items to report.

17 Policing/Fire Service.

(i) Cheshire Police and Crime Commissioner/Cheshire Constabulary meeting. The possibility of installing a 'flashing 30' partly financed by funds held by the Commissioner would be pursued as minuted above.

Action: The Clerk.

(ii) Crime. There was nothing to report.

(iii) Homewatch. There was nothing further to report at this stage following the appointment of Mrs C Royle as overall co-ordinator for the village.

(iv) Police and Crime Commissioner. The Council noted the Police and Crime Commissioner for Cheshire, Mr John Dwyer, had given notice of a meeting of Parish & Town Council representatives from across Cheshire West & Chester on Wednesday 30 October 2013 at 6.30pm in the Small Hall, Community Centre, Fluin Lane, Frodsham. No representatives had attended from this Council.

(v) Cheshire Fire Authority: Integrated Risk Management Plan 2014/15 Consultation. The Clerk advised of the receipt of this consultation to which a response was required by 16 December 2013. **Action: Noted.**

18 Newsletter. It was noted newsletter 156 was to be issued on 7 November 2013. At the suggestion of Cllr Paterson, Mrs Royle had been made aware of the availability of space in the newsletter.

19 Memorial Garden. Further to Cllr Paterson commenting on the degree of growth within the garden, confirmed by the Clerk, Messrs Gresty had kindly indicated a clearance could be accommodated within their reduced activities to take place before Remembrance Sunday.

20 Bulb planting. There was nothing further to report at this stage following Cllr Moulton indicating he wished to revisit the issue of bulb planting which he believed was a valuable activity for the Council to undertake and to Cllr Hughes advising there had been little enthusiasm from Members in recent years. Members would advise of any proposals for future planting sites.

21 Parish IT. (a) Members' photographs. The need for photographs of Members to complete the web page remained outstanding. (b) Google Group. There was nothing further to report at this stage. (c) Ownership of site. Members revisited the ownership of the site and the excellent work being carried out by the webmaster. It was agreed the primary purpose should be to provide information to the community and that comment should generally be avoided particularly on sensitive issues. Further consideration would be given to the terms of any disclaimer.

22 Primary School. Cllr Hughes reported further.

23 Land ownerships. Further consideration would be given to the suggestion by Cllr Paterson that it would be beneficial for the Council to compile a register of land ownerships which adjoined footways and public footpaths.

24 Community events. (i) Remembrance Sunday. The Clerk advised he had been informed by Mrs S Davies the wreath was now available in St John's for signing. The Chairman regretted that due to a long standing commitment he would be unable to read. This would fall to the Vice Chairman. **Action: Noted.**
(ii) Community cinema nights. Cllr Paterson advised of the formation of a cinema group. This was welcomed. Cinema nights were to be organised in February, June and September 2014. **Action: Noted.**

25 Land Registry. Further to the Clerk reporting the receipt of an approach by the Land Registry as to parish councils ensuring their land was registered at a discounted fee from £30 for an estate valued at up to £50,000, the matter would be pursued by the Clerk. **Action: The Clerk.**

26 Enhanced broadband. The Clerk understood the proposed cabinet on Station Lane was part of enhanced broadband from the Mickle Trafford exchange due in 2014 or 2015.

27 Village Hall Management Committee. Further to Cllr Davis informing he wished to step down as the Council's representative, Cllr Hughes kindly advised he would report as necessary. **Action: Noted.**

28 Electricity sub stations: Oaklands estate. Further to Cllr Brown referring to the condition of some electricity sub stations on the estate and to the matter being brought to the attention of Scottish Power, a response remained outstanding. This would be pursued. **Action: The Clerk.**

29 Village hall trade waste. Further to Cllr Hughes informing of the possibility the borough council would cease to collect the non recyclables bin free of charge which would result in considerable expense to the hall, the ward members had been informed his concerns were supported as the same would apply to St John's Church Hall. A response was awaited.

30 Bird in Hand. Further to Mr Lewin advising of the campaign to secure community asset designation for the premises, the Clerk informed of the following correspondence:

To Cllr S Parker from Alison Armstrong, Senior Manager, Partnerships & Development , Cheshire West and Chester Council.

"We are nearly there with this one in terms of getting the appropriate approvals to list. The application is now with Cllrs Ford and Manley as the respective Executive members for Resources and Growth & Innovation as per our agreed internal processes but I don't foresee any problems with this. The application is certainly in the spirit (excuse the pun!) of what the Community Right to Bid is designed to achieve."

To Guilden Sutton Parish Council from Kathryn Jones, Asset Manager, Property and Regeneration, Cheshire West and Chester Council.

Dear Sirs

I refer to the application by the Bird in Hand Action Group to list the pub as an asset of community value which the Parish Council supported.

I write to advise you that the Council considers that the asset has community value as defined in the Localism Act 2010 and that the asset will be placed on the List.

The owner has the right to request that the Council review its decision under section 92 of the Act. The deadline for this is set out in paragraph 1 of Schedule 2 to the Regulations and is 8 weeks from the date written notice of the listing was given. The property will remain listed while a review is carried out.

I have written to the owner and to Mr Winstanley of the Bird in Hand Action Group to inform them of the Council's decision.

If you have any queries about the listing please do not hesitate to contact me.

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It was noted a meeting of the group was to take place on 5 November 2013.

31 First World War anniversary 2014. The Clerk reminded Members of this anniversary and suggested some thought might be given to what should be done including adding the names of the fallen to the memorial garden. This was agreed.

32 Post Office: Withdrawal of Lottery terminal. The Council was advised of the withdrawal of this facility and expressed concern at the impact on footfall through the business.

33 Members information items.

Streetscene. Cllr Paterson informed that arisings from tree prunings in the dell, previously reported, had been removed.

Boundary fencing. A Member referred to the condition of a length of boundary fencing adjoining a footway in the parish. This would be raised with the landowner. **Action: The Clerk.**

34 Information correspondence. Members noted information items contained within the agenda and the late information report.

Matters considered in the absence of the press and public.

35 Highways issue. Further to a Member revisiting a highways issue which the Network Steward had understood would be resolved but on which no action had been taken the Clerk informed a further approach had been made to the Network Steward. **Action: Noted.**

The meeting concluded at 9.44pm.

Date of next meeting: Monday 3 December 2013.